When Building Your Site We Use This
Web Site Checklist

Some Standard Pages		Site Stuff		Installed Scripts	
Home Page / Navigation	☐	Domain Name Registration & Renewal	☐	PHP Photo Galleries	☐
About Us Page / Mission Statement	☐	Site Setup	☐	Html Bulk E-Mailer	☐
Contact Us Page /w Google Map	☐	Cross Browser Nav Bar	☐	Send To A Friend Script	☐
Photo Gallery Page	☐	Google Map on Contact Us	☐	Crossbrowser "Bookmark"	☐
PDF Inserts Page	☐	Favicon	☐	Google Anaylitics	☐
Calendar Page	☐	Password Protected Control Panel For:	☐	**SEO**	
Blog Page	☐			Key Words, Description, Alt Tags, Headline Tags ect.	☐
A Business Profile Page for Smart Phones	☐	• User E-Mail Setup Including Forwards and Vacation Messages		Code Validation	☐
A Links Page to include Facebook and other Socila Media	☐	• User Image Upload to Image Galleries		HTML SiteMap	☐
		• User Created HTML E-Mail w/ Template and Tinymcs Editor		XML Site Map for Google, Bing and Ask	☐
		• User Login to E-Mail Box(es)		Search Engine Submission	☐
		• Instruction on Control Panel use		Directory Listings Including DMOZ	☐
		Assorted Javascripts	☐		
		Internal and External Linked Pages. Can include PDFs and Video.	☐		

Client Copy of All Files.	☐	

Client Requests

I Would Like:

Home Page /w Navigation	☐	About Us Page /w Mission Statement	☐	Contact Us Page /w Google Map	☐	Photo Gallery Page(s) linked from front page.	☐
PDF Page(s) & Upload Script	☐	Calendar Page	☐	Form(s) Page	☐	Blog Page	☐
Bookmark This Page Script	☐	Send to a Friend Script	☐	Favicon	☐	Embeded Video	☐
Javascript Effects	☐	Backend Control Panel E-Mail Setup	☐	Join Our Mailing List Html E-Mail Client	☐	Other, Please Describe:	

Service	Fee
Hosting	$20.00/mo $10.00/mo each for additional sites, (domain name registration / renewal included in this fee and mobile phone business profile.)
Design	$250.00 and up depending on complexity
Proof Reading	No Charge if client proofreads and sends us changes $10.00 a page if we have to outsource
Custom Graphics	No Charge if client provides Whatever the artist charges us, if we have to outsource
Purchase of additional scripts to meet special site requests	Whatever the purchase price is.
Shoot, edit and publish photo and/or	$20.00/hr

video content for your site	$20.00/mi
Add pages for mobile users	No Charge for hosting customers, $60.00/yr. for others.
Add pages in translation	$100.00 plus translator's fee

Contact Us For Special Rates For Not For Profit Sites 574-904-2000

Client to supply: Proofreading, Images, and Copy.